1. Avoid standing in lines, you can pay your fees and manage your account online!

2. Access your account online and make sure that anticipated aid is disbursed the day following the add/drop deadline to avoid your classes from being dropped. Contact the Financial Services Office if necessary.

3. Monitor your student account online on a regular basis.

4. Check your University email account regularly for notices and update your preferred email address or mailing address if your contact information changes.

5. Check your my.byuh.edu account online for campus bulletins.

**Quick financial tips**

### Important Dates and Deadlines Fall 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/15</td>
<td>Application for Deferred Payment Plan &amp; Book Loan available</td>
</tr>
<tr>
<td>08/07/15</td>
<td>Last day to apply for a Deferred Payment Plan or Book Loan</td>
</tr>
<tr>
<td>08/07/15</td>
<td>Disbursement of Financial Aid</td>
</tr>
<tr>
<td>08/11/15</td>
<td>Refunds begin for Fall</td>
</tr>
<tr>
<td>08/17/15</td>
<td>Tuition, Housing, and Fees are Due</td>
</tr>
<tr>
<td>08/17/15</td>
<td>Last day for 100% Tuition Refund</td>
</tr>
<tr>
<td>08/21/15</td>
<td>Last day to use the Book Loan</td>
</tr>
<tr>
<td>08/27/15</td>
<td>Last day for 90% Tuition Refund</td>
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<tr>
<td>09/06/15</td>
<td>Last day for 50% Tuition Refund</td>
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<tr>
<td>09/21/15</td>
<td>Last day for 25% Tuition Refund</td>
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<tr>
<td>09/22/15</td>
<td>100% Tuition Forfeiture</td>
</tr>
<tr>
<td>10/01/15</td>
<td>Book Loan Due</td>
</tr>
</tbody>
</table>
Managing your Account Online

Student Account Inquiry
1. Login to my.byuh.edu
2. Click on the Student tab.
3. Click on the Student Center link.
4. Click on Account Inquiry (under Finances)

Make a Payment Online
1. Login to my.byuh.edu
2. Click on the Student tab.
3. Click on the Student Center link.
4. Click on Make a Payment (under Finances)

POP UP BLOCKER MUST BE DISABLED!!!
5. Click Make a Payment.
6. Enter the amount that you want to pay.
7. Enter payment type (credit card or e-check)
8. If you want to make a payment towards tuition, select “Pay on Account” from the dropdown menu. If you want to make a payment towards your housing, you need to select “Housing” from the dropdown menu.

Authorize a Payer
Through QuikPAY online, you are able to authorize others to make payments to your personal student account.
1. Follow steps 1-4 from Make a Payment Online.
2. Click on the “Authorize Payers” link on the left side of the screen.
3. Click on “Add New”.
4. Fill out all required information, then click Add.
5. An email will be sent to the payer notifying him/her to retrieve the password from you.

Book Loan Application
1. Login to my.byuh
2. Click on the Student tab
3. Click on BYUH Book Loan
4. Follow the instructions from here.
5. Students who are approved will receive an email within 24 hours on weekdays.
6. Once the approval has been received, the student will show their BYUH ID card at the bookstore to use their book loan.
7. Repayment Due Date: Oct 1st, 2015

Deferred Payment Plan
1. Login to my.byuh
2. Click on the Student tab
3. Click on Student Center
4. Under Finances, click on Account Inquiry
5. Click on the Account Services tab
6. You should be directed to Enroll in Payment Plan
7. Follow the instructions from here

FERPA Policy
According to the Family Education Rights & Privacy Act of 1974 (FERPA), we cannot release any information to anyone other than the student without written consent. A FERPA waiver form is available for students online or at the Financial Services Office.