

Fall 2017 - Non Exempt (Staff & Student) Payroll Deadlines

	BW #19	BW #20	BW #21	BW #22	BW #23	BW #24	BW #25	BW #26
Pay Period Covered	9/3-9/16	9/17-9/30	10/1-10/14	10/15-10/28	10/29-11/11	11/12-11/25	11/26-12/9	12/10-12/23
Pay Date	Sept 22	Oct 6	Oct 20	Nov 3	Nov 17	Dec 1	Dec 15	Dec 29
Special Instructor Payment Dates (8 pay periods)	Sept 22	Oct 6	Oct 20	Nov 3	Nov 17	Dec 1	Dec 15	Dec 29
Workday Time edits deadline, 12 noon	Sept 18	Oct 2	Oct 16	Oct 30	Nov 13	Nov 27	Dec 11	Dec 25 (Hol)
Workday Time approvals deadline, 5 p.m.	Sept 18	Oct 2	Oct 16	Oct 30	Nov 13	Nov 27	Dec 11	Dec 25 (Hol)

Fall 2017- Exempt Staff (Salary) Payroll Deadlines

	SM #18	SM #19	SM #20	SM #21	SM #22	SM #23	SM #24
Pay Period Covered	9/1-9/15	9/16-9/30	10/1-10/15	10/16-10/31	11/1-11/15	11/16-11/30	12/1-12/15
Pay Date	Sept 20	Oct 5	Oct 20	Nov 3	Nov 20	Dec 5	Dec 20
Special Instructor Payment Dates (7 pay periods)	Sept 20	Oct 5	Oct 20	Nov 3	Nov 20	Dec 5	Dec 20
Workday Time Off approvals deadline, 5 p.m.	Sept 14	Sept 29	Oct 13	Oct 27	Nov 14	Nov 29	Dec 14

Payroll Contacts

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